

Step 1: Complete Your Profile

Click check box to confirm that FCRA documents have been reviewed

Your Personal Profile

Personal Information

☒ Check this box if you have reviewed the Fair Credit Reporting Act (FCRA) documents made available to you on the applicant home page. You must check this box to continue with the application process.

Salutation
Mr.

First Name
NICKOLAS

Middle Name
Middle Name

Last/Family Name
BURKHARDT

Suffix
Suffix

Email Address
lynn.c.demo@gmail.com

Home Phone
412-555-4746

Position Applying For
Police Chief

Social Security Number (SSN) or Tax Identification Number (TIN)
000-00-0000

Gender
Male

☒ Check this box if you have no middle name.

Date of Birth
06/18/1982

☐ Check Here if you do not have a SSN/TIN

Click check box if you do not have a middle name

Tip: When using the calendar selector, select Year of birth first to avoid an error

Click this check box if you do not have SSN/TIN

Drivers License Information

Enter you driver's information as it appears on the license.

Drivers License Information

Please enter your current drivers license information. If in the US, Mexico, or Canada, please select a state/territory.

Drivers License Number	License State	License Country
<input type="text" value="12345678"/>	<input type="text" value="PA"/>	<input type="text" value="United States of America"/>

☐ If you do not have a Drivers License, please check this box



Click the check box if you do not have a driver's license

Additional Identifying Information

Enter any additional last names used and the last year they were used.

Additional Identifying Information

If you have ever used any other name(s), enter the other names you were known by, and the last year you used the other name.

Maiden Name	Last Year Used
<input type="text" value="Maiden Name"/>	<input type="text" value="Year"/>
Other Name #1	Last Year Used
<input type="text" value="Other Name"/>	<input type="text" value="Year"/>
Other Name #2	Last Year Used
<input type="text" value="Other Name"/>	<input type="text" value="Year"/>
Other Name #3	Last Year Used
<input type="text" value="Other Name"/>	<input type="text" value="Year"/>
Other Name #4	Last Year Used
<input type="text" value="Other Name"/>	<input type="text" value="Year"/>

Other Family Name

- For applicants who are living or have lived in Puerto Rico, please enter your Mother's maiden name.
- For applicants who are living or have lived in India, please enter your Father's name.

Other Family Name

Cancel Save and Continue



Enter the appropriate family name needed to process criminal searches in Puerto Rico and India.

Click Save and Continue once all information has been entered.



After you have successfully completed and saved your **Personal Information** you will be taken back to **Your Application** page to begin

Step 2: Fill Out Your Application

The screenshot shows a web interface for 'Your Application'. At the top, there's a dark header with a lighthouse icon and the text 'Your Application' and 'CII Portal → Applicant'. Below this is a green success banner that says 'Success! The information has been saved to your profile.' The main content area is white and titled 'Complete your Background Check Application in 3 Easy Steps:'. It features three steps: Step 1: Complete Your Profile (with a person icon), Step 2: Fill Out Your Application (with a pencil icon and highlighted with a green arrow), and Step 3: Disclosures and Submissions (with a document icon). Each step has a description and a button: 'Update your Profile', 'Edit Application', and 'Authorize and Submit' respectively.

— Your Application —
CII Portal → Applicant

✓ **Success!** The information has been saved to your profile.

Complete your Background Check Application in 3 Easy Steps:

- Step 1: Complete Your Profile**
Enter personal information, identifying data, and let us know how we can contact you during the process.
[Update your Profile](#)
- Step 2: Fill Out Your Application**
Provide us with information on your history and employment required for the background check process.
[Edit Application](#)
- Step 3: Disclosures and Submissions**
Read about your rights, download relevant forms, and submit your application for processing.
[Authorize and Submit](#)

*Click **Edit Application** to begin Step 2*

Note: If at any time you need to stop before completing the application, simply log back into the website with the login create during the initial account set up and *click Edit Application.*

Home

CII Portal → Home → Main

My Applications

Welcome to the Corporate Investigations, Inc. Applicant Portal! You can use this system to manage your current and past investigation applications, access necessary forms, and contact the team at CII to assist you with all of your application needs.

Fair Credit Reporting Act (FCRA) Summary of Rights

Before starting any application, please view the Fair Credit Reporting Act (FCRA) Summary of Rights. Please click on the button below to view the FCRA in your language of preference (opens document in a new tab):

View FCRA in English

View FCRA in Spanish

Organization	Application	Accepted On	Completed On	Status
CORPORATE INVESTIGATIONS, INC.	<div>Edit Application</div>	12/16/2021		In Progress

